

**Regular Board Meeting for Mills Township**  
**Wednesday, February 9, 2022**

7:00 p.m. Meeting called to order  
Stand for the Pledge

**Roll Call Present:** Amy Hoover, Alan Wendt, Ron Kutchey, Kim Sweet, Sara Pitch

**Residents Present:** Tim Metzger, Roland Brink, Clyde Hoover, Richard LaFontaine, William Johnson, Jean and Tony Pitch

**Guests:** none

**Agenda Approval:** Pitch made a motion to accept the agenda with the addition in Committee Report E. Waiver of penalty and interest, supported by Wendt Roll Call Yes – Kutchey, Wendt, Hoover, Sweet, Pitch Motion Carried.

**Minutes:** Pitch made a motion to accept the Regular Board Meeting Minutes from Jan. 12, 2022 as written supported by Hoover Roll Call Yes – Kutchey, Wendt, Hoover, Sweet, Pitch Motion Carried.

**Public Comments:** none

**Supervisor's Report:** Ditch cutting has started

**Treasurers Report:** Balances as of February 1, 2022

- A. General Fund Checking-\$441,527.39
- B. General Fund Savings - \$38,826.68
- C. Roads -\$31,772.37
- D. Fire Fund Checking \$480,200.42
- E. Fire Fund Savings-\$60,512.05
- F. Solid Waste Checking-\$ 1,992.44
- G. Solid Waste Savings - \$56,433.36
- H. Current Tax- \$217,093.44
- I. Water Debt Service- \$148,861.40
- J. Water Tax Revenue- \$63,682.73

Treasurer's report accepted

**Clerks Report:** Presentation of Claims:

- A. General Fund- Check #14269-14292 - Total \$14,650.85
- B. Fire Fund- Check #7380-7391 - Total \$2,655.34
- C. Solid Waste- Check #1601-1602 - Total \$15,563.38

We received an additional \$404.86 in ARPA funds.

Motion made by Pitch to accept the report and pay the claims as stated, supported by Wendt  
Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

**Committee Reports:**

- A. **Planning Report:** had a meeting, discussion was held on camper/animal ordinance, next step is to send it to the lawyer for legal wording, then a public hearing will be held.
- B. **Zoning Board of Appeals (ZBA):** A meeting is set for Feb. 15<sup>th</sup> to discuss steps for the variance request received last meeting.
- C. **Fire Dept. Report:** Chief Metzger gave his report for January  
19 total responses for 2022, 13 since last meeting with 1 mutual aid calls since last meeting  
Dept. Activities:
  - 1. Annual training schedule has been put in place
  - 2. New truck is being delayed till possibly September
  - 3. Engine 821 is in service
  - 4. Budget is nearing completion
  - 5. Annual department BLS License will be renewed this month
  - 6. Hunters Safety classes being held March 12<sup>th</sup>, 26<sup>th</sup>, Apr. 9<sup>th</sup> from 8-1 p.m.
  - 7. Firehouse grant submission is nearly completeDepartment Requests

1. to purchase two O2 detectors for a cost not to exceed \$400

Motion by Hoover to grant the request for O2 detectors, supported by Kutchey

Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

Fire chief Metzger also requested that the board consider using a portion of the ARPA funds towards a purchase of an off-road fire & rescue unit.

D. **Code Authority:** Slowed down but running smooth, Holiday office closure was discussed. Next meeting Feb. 24<sup>th</sup> 5 p.m. at the County Bldg.

E. **Assessors Report:** BOR Mandatory Training is moved to Larkin Twp at a substantial savings Motion made by Kutchey to accept the resolution for a waiver of penalty and interest for untimely filed property transfer affidavits, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

F. **Water Report:** 1<sup>st</sup> quarter testing completed, No more filters have been given out, Kutchey will contact the Health Dept to see about closing out that program.

#### **Old Business:**

A. **Butter's update:** Has ruled in the township's favor. Injunction needs to be addressed

B. **Johnson update:** Mr. Johnson is talking about moving building. Court date set for 3/28

C. **Park plan estimate:** Discussion held, Motion made by Wendt to have ROWE Professional Services Company update the Township's Five Year Community Recreation Plan for the amount of \$6500, supported by Kutchey Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

#### **New Business:**

A. **Community Service for Probation inquiry:** Discussion held: Motion made by Kutchey to allow some seasonal work at the Park for community service, supported by Hoover Roll Call Yes – Kutchey, Wendt, Hoover, Sweet, Pitch Motion Carried.

B. **Terrorism coverage:** Motion made by Wendt to add the terrorism disclosure to the Township's current insurance coverage at a cost of \$66 annually, supported by Wendt Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

C. **Sanford Youth League (SYS):** Facility usage agreement is the same as last year, one mowing each week and they supply an additional Porta Jon. Motion by Wendt to adopt the Facility Usage Agreement from SYS, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

D. **Open Carry at Polling Place:** Discussion held: Motion by Sweet to allow the township to partner with other townships in the county to adopt a resolution to prohibit open carry of weapons at a polling place, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

#### **Board Comments:**

Comment Kutchey: Received email on SAM number renewal; Discussion held. Sweet will renew the number when renewal date is closer

Comment Sweet: Redistricting has been completed and Mills Township has some changes so new voter ID cards will need to be sent to every registered voter in the Township. Motion made by Sweet to allow the township to partner with other townships to have outside company print and mail these ID cards at a discounted rate, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

Comment Sweet: Spoke with Weinlander Fitzhugh about ARPA audit requirements. Motion made by Sweet to have Winlander Fitzhugh conduct the Township's ARPA audit due April 2022, supported by Wendt Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

**Public Comments:** none

**Adjournment:** Hoover moved to adjourn the meeting at 8:04 p.m., supported by Pitch Motion carried unanimously and the meeting was adjourned.