

**Regular Board Meeting for Mills Township
Tuesday, August 10, 2021**

7:00 p.m. Meeting called to order
Stand for the Pledge

Roll Call Present: Amy Hoover, Alan Wendt, Ron Kutchev, Kim Sweet, Sara Pitch

Residents Present: Tim Metzger, Roland Brink, Pamela Schneider, Jean Pitch and Al Mason

Agenda Approval: Hoover made a motion to accept the agenda, supported by Pitch
Roll Call Yes – Kutchev, Pitch, Wendt, Hoover, Sweet Motion Carried.

Minutes: Pitch made a motion to accept the Regular Board Meeting Minutes from July 13, 2021 as written supported by Hoover Roll Call Yes – Kutchev, Pitch, Wendt, Hoover, Sweet Motion Carried.

Introduction of Guests: None

Public Comments:

Comment Al Mason: When will recycling restart? It has not been picked up for 3 months. Supervisor Kutchev took his address and will contact Republic Services.

Supervisor's Report: Facebook page Millstownship.mi is operational for information only.

Treasurers Report: Balances as of August 1, 2021

- A. General Fund Checking-\$233,675.79
 - B. General Fund Savings - \$69,210.29
 - C. Roads -\$109,158.22
 - D. Fire Fund Checking \$27,566.42
 - E. Fire Fund Savings-\$102,071.16
 - F. Solid Waste Checking-\$ 39,910.05
 - G. Solid Waste Savings - \$19,380.65
 - H. Current Tax- \$42,562.41
 - I. Water Debt Service- \$136,318.80
 - J. Water Tax Revenue- \$20,800.81
- Treasurer's report accepted

Clerks Report: Presentation of Claims:

- A. General Fund- Check #14101-14132 - Total \$15,654.47
- B. Fire Fund- Check #7261-7273 - Total \$3,240.96
- C. Solid Waste- Check #1593, 1594 - Total \$14,374.08

Motion made by Pitch to accept the report and pay the claims as stated and amend the 21-22 budget by moving \$750.00 from election wages to Board of Review wages, supported by Kutchev
Roll Call Yes - Hoover, Wendt, Kutchev, Sweet, Pitch Motion Carried.

Committee Reports:

- A. **Planning Report:** Had meeting, discussed fowl & RV ordinances. When have a final copy they will bring it to the board
- B. **Zoning Board of Appeals (ZBA):** Nothing to report
- C. **Fire Dept. Report:** Chief Metzger gave his report for July
117 total responses for 2021 plus 31 weather calls, 8 since last meeting with 3 mutual aid calls and 1 public safety education class since last meeting
Dept. Activities:
 - 1. Extrication suits continue to arrive
 - 2. Apparatus Maintenance complete
 - 3. Times are changing: need to be aware of surroundings
 - 4. 820 AC Recharged by Northtown for No Charge-Thank you to Charlie Owens
 - 5. Hunters Safety Classes Starting Soon
 - 6. Office Leak and Damages-Reported to the Insurance Company waiting for adjuster
 - 7. Passing Of Scott Shawl EMS Manager
 - 8. Looking to add 4 firefighters
 - 9. Emily Hahn has requested a leave of absence after 6 months will reevaluate

Department Requests: To use the hall for book pick up for Hunter's Safety Classes

Motion made by Wendt to all Roland Brink to use the hall for book pick up for Hunter's Safety Classes, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchev, Sweet, Pitch Motion Carried.

- D. **Code Authority:** The office will be closed the week of 8/16/21. Things running smooth, discussing how to handle expiring permits. In agreement that each township will provide annual representative to serve on the Code Authority. Motion made by Hoover to accept the Township Code Authority interlocal Agreement, supported by Sweet Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.
- E. **Assessors Report:** BOR was held July 21st had 13 petitions, Next meeting Dec. 16, 2021 3 p.m.
- F. **Water Report:** Water results received-2 failed, had to send 3 more tests, which has been completed

Correspondence to the Board: None

Petitions to the Board: None

Old Business:

A. Butter's update: It appears business is still being conducted, DEQ report has not arrived yet Motion made by Wendt to allow supervisor to talk to lawyer to see what next step is, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

B. Johnson update: Letter was sent 7/16, No response yet, Motion made by Kutchey to serve Mr. Johnson a citation if no response in the 30 days allotted, Supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

C. Insurance Quotes: Discussion held on the 2 quotes presented, Motion by Kutchey to hold a special meeting, 8/25/21 7 p.m. at the Township Hall at which time the 2 companies can present their quotes and answer any questions, supported by Wendt Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

D. Fire Station Estimates: Tabled until the new budget year

E. Republic Waste Reimbursement: Sent Republic our reimbursement decision, No credit seen so far, Kutchey will reach out to them again.

New Business:

A. Rental rates 2022: Discussion held Tabled till next meeting Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

B. ARPA Bank Acct: Motion by Kutchey to allow the clerk and treasurer to set up a bank account for the incoming ARPA funds, supported by Hoover Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

C. Federal Procurement Policy: Motion by Kutchey to accept the Mills Township Federal Procurement Conflict of Interest Policy with the value at \$0.supported by Pitch Roll Call Yes–Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried

D. MCTOA Meeting: Motion by Wendt have expenses and per diems paid for board members attending MCTOA Dinner meeting Sept. 16, 2021, supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

E. Delinquent Water Bills: Motion by Wendt to allow delinquent water bills to be added to the winter tax roll, supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

F. Up North Summit: No interest- Tabled

G. TCF Bank accts: TCF Bank had sold the Township's bank accounts to Horizon's Bank. Clerk & Treasurer are in the process of getting things transitioned.

H. Sept. Board Meeting: Motion by Kutchey to move the Regular Board Meeting on Sept. 14th to Sept 15th , supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

I. Furnace Replacement: Twp Hall Furnace control panel had to be replaced & AC needed recharged. Furnace is getting old, should look into replacing in the future. Wendt will get quote for new furnace w/ & w/o air. Community Building: Furnace fine needed to replace part on Air Conditioner

Board Comments:

Comment Kutchey: Jefferson Rd is finished; Townline & Curtis Rd off Jefferson graveled by end of Sept; Curtis off Swede graveled by end of season

Public Comment: None

Adjournment: Wendt moved to adjourn the meeting at 8:42 p.m., supported by Kutchey Motion carried unanimously and the meeting was adjourned.