

**Regular Board Meeting for Mills Township  
Tuesday, May 11, 2021**

7:00 p.m. Meeting called to order  
Stand for the Pledge

**Roll Call Present:** Amy Hoover, Alan Wendt, Ron Kutchey, Kim Sweet, Sara Pitch

**Residents Present:** Theresa & Bill Oliver, Rich Cobb, Angela & Jay St. John, Tim Metzger

**Agenda Approval:** Pitch made a motion to accept the Agenda with the addition in New Business A. Pot holes, supported by Hoover Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Minutes:** Pitch made a motion to accept the Regular Board Meeting Minutes from March 10, 2021 as written supported by Hoover Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Introduction of Guests:** None

**Public Comments:**

Comment: What can I do not to receive a letter (blight) in the mail? I do scrap for a living. Answer: We have to send a letter when a complaint is filed. As long as you are cleaning up there will be no further action. You can always put a fence up to conceal the scrap.

**Supervisor's Report:** A. Johnson update: went there last week with previous owner-the survey marker was gone so the new owner will get the property surveyed. B. Butters update: Still issues with neighbor- Need to have surveyed. Looks like business may be resuming. Need to talk to lawyer about Contempt of Court. Still waiting on final DEQ Report. Haven't been able to speak with him in person. C. Short/MCCA: has been mowed, contacting Counsel on Aging to help with improvements.

**Treasurers Report:** Balances as of May 1, 2021

- A. General Fund Checking-\$259,765.05
  - B. General Fund Savings - \$69,201.57
  - C. Roads -\$103,034.83
  - D. Fire Fund Checking \$30,430.03
  - E. Fire Fund Savings-\$102,058.29
  - F. Solid Waste Checking-\$ 52,556.97
  - G. Solid Waste Savings - \$19,377.71
  - H. Current Tax- \$95.17
  - I. Water Debt Service- \$110,733.08
  - J. Water Tax Revenue- \$5,527.37
- Treasurer's report accepted

**Clerks Report:** Presentation of Claims:

- A. General Fund- Check #14024-14052 - Total \$15,913.25
  - B. Fire Fund- Check #7233-7242 - Total \$10,626.71
  - C. Solid Waste- Check #1589-1590 – Total \$14,557.70
- Motion made by Pitch to accept the report and pay the claims as stated, supported by Wendt  
Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

**Committee Reports:**

- A. **Planning Report:** Had 1<sup>st</sup> Meeting since the shutdown. Discussed 2 issues: a Chicken Ordinance and a Camper Ordinance. Next meeting July 15<sup>th</sup>
- B. **Zoning Board of Appeals (ZBA):** Nothing to report
- C. **Fire Dept. Report:** Chief Metzger gave his report for March & April  
75 total responses for 2021, 47 since last meeting with 6 mutual aid calls  
Dept. Activities:
  - 1. Alarm and Camera System Complete

2. Electronic Reporting Completed
3. Standard Operating Procedure Review in Process
4. Training Schedule has been completed for 2021
5. Mitchell Schneider Completed his FF1 and FF2 Training
6. Mike Novak completed his EMT Class
7. Green Building Repair Preparations
8. Park Presence: Good PR, take fire truck to park when the park is busy
9. Extrication/Wildfire Suits have been ordered
10. Reilly Metzger has taken a leave of absence from the dept.

Department Requests:

1. Approval to seek out estimates for Green Building Repairs-Power wash, painting, holes. Building in disrepair. Beehr restoration interested in donating items. Hoover made a motion to grant the request, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried. \*Motion made by Kutchey to take sealed bids for the trailers that are in the green building to be mailed to the Township Hall by 7/1/21. This will be posted on the website., supported by Sweet. Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

- D. **Code Authority:** Running smooth, but busy Next meeting May 27<sup>th</sup> 5 p.m. at the Midland Co. Building  
 E. **Assessors Report:** No report  
 F. **Water Report:** 2<sup>nd</sup> quarter water testing completed

**Correspondence to the Board:** None

**Petitions to the Board:** None

**Old Business:**

- A. Complaint Form: Motion made by Kutchey to adopt the complaint form and put on the website, supported by Pitch discussion followed Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

**New Business:**

- A. Pot Holes: Going into the Park need filled. Motion made by Pitch to allow Kutchey to ask the road commission about filling the pot holes, supported by Kutchey. Discussion held. Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Board Comments:**

**Comment Wendt:** Park being used a lot; it's being clean up

**Comment Pitch:** Pavilion needs repainting, need to get estimate on painting. Discussion held

**Comment Kutchey:** meeting with Road Commission on Thursday, will ask them about tube on Jack Rd and Shearer, gravel roads on a 4 year rotation off pulling gravel back on the gravel roads

**Comment Kutchey:** Ceiling in fire dept needs replaced, and building needs insulation. Let's get estimates & bring to next meeting. Discussion held about using contractors in the Township Motion made by Wendt to allow Kutchey to get estimates for insulating the ceiling at the hall, supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Comment Kutchey:** Large items not being picked up by Republic Waste. Have contacted Gary Hicks he said its taking a while, they are making head way. Discussion held

**Comment Sweet:** Motion made by Sweet to allow Weinlander Fitzhugh to do our audit this year, supported by Pitch Discussion held Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Comment Wendt:** have cut ditches and the plan is the year they cut the ditches, they spray (every 4 years)

**Comment Hoover:** Are the trailers in our name? Will check on finding titles

**Comment Sweet:** Parish has installed the new phone and internet system. Working well

**Public Comments: None**

**Adjournment:** Pitch moved to adjourn the meeting at 7:55 p.m., supported by Wendt Motion carried unanimously and the meeting was adjourned.