

**Regular Board Meeting for Mills Township  
Tuesday, Jan. 19, 2021 Virtual Meeting**

7:00 p.m. Meeting called to order

Stand for the Pledge

**Roll Call Present:** Amy Hoover, Alan Wendt, Ron Kutchey, Kim Sweet, Sara Pitch

**Residents Present:** Tim Metzger, Richard LaFontaine, Jean Pitch

**Agenda Approval:** Pitch made a motion to accept the Agenda, supported by Hoover

Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Minutes:** Pitch made a motion to accept the Regular Board Meeting Minutes from Dec. 21, 2020 with one correction, supported by Hoover Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Introduction of Guests:** None

**Public Comments:** None

**Supervisor's Report:**

A. Park Gate Closure- Because of the recent vandalism' 3 keys have been handed out to help with the gate closure at the Township Park until the security cameras can be installed

B. Assessment notices and letter- Motion made by Wendt to allow the Supervisor to add an informational letter with the tax assessment for a cost not to exceed \$300, supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

Community Building Urinal has been repaired and Answer Heating and Cooling will make the repairs to the furnace on Thursday.

**Treasurers Report:** Balances as of Jan. 1, 2021

A. General Fund Checking-\$173,753.73

B. General Fund Savings - \$96,705.86

C. Roads -\$76,823.70

D. Fire Fund Checking \$103,465.34

E. Fire Fund Savings-\$48,246.31

F. Solid Waste Checking-\$ 12,207.71

G. Solid Waste Savings - \$49,777.45

H. Current Tax- \$334,950.39

I. Water Debt Service- \$129,171.54

J. Water Tax Revenue- \$1,009.77

Treasurer's report accepted

**Clerks Report:** Presentation of Claims:

A. General Fund- Check #13927-13952 - Total \$28,066.87

B. Fire Fund- Check #7173-7180 - Total \$1,285.08

C. Solid Waste- Check #1584-1585 – Total \$18,424.92

Pitch moved to pay the Claims as stated, supported by Wendt

Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried.

**Committee Reports:**

A. **Planning Report:** No meeting will have one when the state lifts the restriction

B. **Zoning Board of Appeals (ZBA):** Nothing to report

C. **Fire Dept. Report:** Fire Chief Metzger read his Report:

162 total responses for 2020, 7 since last meeting, 1 Mutual Aid calls since last meeting.

Dept. Activities:

1. Received \$500 from Dalmatian Fire for the air tank returns

2. Vaccinations have been given to any Fireman that wants them

3. Risk Management meeting was held with Tokyo Marine Insurance Underwriter

4. Year end report to be presented at the Feb. Meeting

5. \$1000 received for the Fire Academy Grants

6. Electronic Reporting program is being worked on

7. 2021 Training Schedule is near completion

8. Meeting Room mic and camera is being ordered.

9. Fire Decontamination SOP is being worked on

10. Alarm System and Camera grant to be decided next week; Motion made by Wendt to allow installation of cameras and alarm system for \$10,775 with the added second individual user for

\$400 whether the grant is approved or not, supported by Sweet Roll Call Yes – Hoover, Wendt, Kutchey, Sweet, Pitch Motion carried

Department Requests: To send 15 Members to Medical Continuing Ed Training for a cost not to exceed \$250 Hoover made a motion to grant the 3 requests, supported by Kutchey

Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

Roof Update: The roof has been completed, looks great. Fire Chief Metzger to finalize the grant paperwork.

D. **Code Authority:** Running smooth; Permits are slowing down; Next virtual meeting Jan. 28<sup>th</sup>

E. **Assessors Report:** Looks like Board of Review may need to be virtual with mail in requests

F. **Water Report:** No report.

\*\*Motion to approve the above reports made by Hoover, supported by Wendt

Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**Correspondence to the Board:** None

**Petitions to the Board:** None

**Old Business:**

- A. Butters update: Attorney will file paperwork to put lien on his Clare Co. Property for the court fine. Motion made by Pitch to allow Kutchey to contact the lawyer to discuss how to proceed to collect the Butters outstanding Hazardous Material Response bill, supported by Kutchey Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.
- B. Johnson set back: Hoover had a Violation letter sent to Mr. Johnson, Motion made by Wendt to allow the lawyer to show Kutchey how to write a violation ticket, supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.

**New Business:**

- A. Parish Communications update: Received an email from Parish stating the Goals for the upcoming year: including Baker between Jack and Waldo and Swede North to the county line with some side roads also being included.
- B. 2021 Road Projects: Discussion was held; Motion made by Hoover to approve the Midland Co. Road Commission bids for 2021 for Townline 16 from Jefferson to Swede; Jefferson from Mid/Glad Co. Line to the South .43 Mile and Curtis from Jefferson East to the Dead End, supported by Pitch Roll Call Yes – Kutchey, Pitch, Wendt, Hoover, Sweet Motion Carried.
- C. Board of Review (BOR) members: Kutchey nominated Richard LaFontaine, Ron Schoof, Jean Pitch, Ron Leigeb (Alternate) and Pam Schneider (Alternate) to the BOR. Motion made by Pitch to approve the above BOR members, supported by Wendt Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried Motion made by Pitch to allow the members to take the mandatory BOR Virtual Training course for a cost of \$90 for the group, Supported by Hoover. Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried
- D. 2021 Poverty Exemption Resolution (PER): motion made by Wendt to adopt the 2021 PER, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried
- E. Motion made by Wendt to adopt the 2021 Waiver of Penalty & Interest for Untimely Filed Property Transfer Affidavits Resolution, supported by Hoover Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried
- F. Motion made by Sweet to accept Yeo & Yeo 2021 Payroll Service Contract, supported by Pitch Roll Call Yes - Hoover, Wendt, Kutchey, Sweet, Pitch Motion Carried

**Board Comments:**

Comment Wendt: Street light is out at the Park entrance Kutchey to contact Consumers.

Comment Wendt: Need to have Bloom's name off and Kutchey's name added to the Lowes account. Sweet will type a letter for Metzger to turn in.

Comment Kutchey: Has received a land split application, needs to go to Assessor for approval first

Comment Wendt: Heard that people have liked having the track plowed.

**Public Comments:**

Comment: Does the Township want to sell the Utility Trailer in the Green Barn? Answer Pitch: Yes, need to see about having the title transferred

**Adjournment:** Kutchey moved to adjourn the meeting at 8:20 p.m., supported by Pitch Motion carried unanimously and the meeting was adjourned.