

**Regular Board Meeting for Mills Township
Tuesday September 8, 2020**

7:00 p.m. Meeting called to order
Stand for the Pledge

Roll Call Present: Amy Hoover, Alan Wendt, Dan Bloom, Sara Pitch, Kim Sweet

Residents Present: Tim Metzger, Al Mason, Clyde Hoover, Kevin & Debbie Cuthbertson, Jeff Jewell, Roland Brink, Steven & Penny Sterling, Tony & Jean Pitch

Agenda Approval: Pitch made a motion to accept the Agenda with the addition in New Business D. Township Hall Roof, supported by Hoover Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried

Minutes: Pitch made a motion to accept the Regular Board Meeting Minutes from August 11, 2020 as written, supported by Wendt. All in favor, Motion carried

Introduction of Guests: None

Public Comments: None

Treasurers Report: Balances as of Sept. 1, 2020

- A. General Fund Checking-\$153,314.90
 - B. General Fund Savings - \$65,718.09
 - C. Roads -\$77,358.68
 - D. Fire Fund Checking \$17,103.80
 - E. Fire Fund Savings-\$113,234.80
 - F. Solid Waste Checking-\$ 3,526.60
 - G. Solid Waste Savings - \$42,654.94
 - H. Current Tax- \$124,809.30
 - I. Water Debt Service- \$132,032.73
 - J. Water Tax Revenue- \$4,765.07
- Treasurers report received

Clerks Report: Presentation of Claims:

- A. General Fund- Check #13813-13831 - Total \$20,630.65
 - B. Fire Fund- Check #7098-7107 - Total \$1,807.94
 - C. Solid Waste Fund- Check # 1580 -Total \$10,252.32
- Pitch moved to pay the Claims as stated, supported by Wendt
Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried.

Committee Reports:

- A. **Assessor's Report:** New land split in New business
- B. **Supervisor's Report:** Motion to allow any board member to take a partial pension surrender, supported by Pitch Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried.
Recycle and Trash cans have been ordered. Large item pickup for trash-need to call Republic Services to schedule. Brink Court date set for 9/21: Findings are Brink would stipulate to a civil judgment in the amount of \$82,226.76, plus attorney fees and costs. This amount is concurrent with her order of restitution up to the \$27,408.92. Brink would continue to pay monthly \$50 - \$70(the amount is determined by her probation officer and attorney). As long as payments continue there will be no other collection activity, but the township will be able to make a claim against her estate in the event of her passing. Motion made by Bloom to accept the civil judgement findings for Brink with restitution of \$50-\$70 per month, supported by Pitch. Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried. Terrorism Insurance Coverage: Discussion held. Motion by Wendt to add Casualty & Property Terrorism Coverage to the Townships Insurance Policy for 2020-2021 at a cost of \$66 a year, supported by Pitch Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried.
- C. **Fire Dept. Report:** Fire Chief Metzger read his Report:
107 total responses for 2020, 6 since last meeting
Dept. Activities:
 - 1. Midland Foundation Grant-Approved for \$14,400.00 for the Roof replacement for Fire Barn/Hall
 - 2. Emergency Responder Class started with 2 in attendance
 - 3. Worked with FAA on Airplane Crash
 - 4. Annual Drivers Training has been completed

5. 850 Repair Update: Only needed a plug repaired
6. Station, Hall and Park Security: Motion made by Bloom to allow Fire Chief Metzger to solicit bids for Security cameras at the Fire Station/ Hall and Community Bldg, supported by Pitch. All in favor
Motion carried

Department Requests:

1. Request to spend no more than \$1000 for a computer for the Radio Room
2. Request to pay invoice to Active 911 for an amount of \$205.75(coverage through Feb. 2021)
3. Request to hire Warren Web Design to assist with Ipad, computer install and electronic reporting for a cost not to exceed \$1000.

Bloom made a motion to grant the requests, supported by Pitch

Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried

D. **Planning:** No meeting.

E. **Code Authority:** Still working on Office procedural manual and job descriptions. Next Meeting Sept. 24th at 5 p.m. at the County Building 1st Floor Conference Room.

F. **Water Report:** USDA needs a copy of the audit when completed; Need to check on meter at the Hall-water usage has increased considerably this last quarter.

Correspondence to the Board: None

Petitions to the Board: None

Old Business:

- A. none

New Business:

- A. 1. Steven & Penny Sterling land split: Parent parcel #01520001500; Assessor and the County have both approved this split. Necessary paperwork has been filed and the \$100 fee has been paid. Bloom made a motion to accept the land split of parcel #01520001500, supported by Pitch Discussion held All in favor Motion Carried
2. Planning Committee Vacancy: Motion made by Bloom to appoint Debbie Cuthbertson to the Planning Committee effective for the October meeting, supported by Pitch
Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried
3. USDA loan payment: Motion made by Wendt to allow \$20,000 be moved from water account 4300 to 4342 to pay the USDA loan payment of \$36,640.62 due Oct. 1st , supported by Sweet Discussion held
Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried
- B. 1. Soccer field Destruction: Sheriff called to the soccer field at the community Bldg on Aug. 30th for vandalism resulting in damage of \$2175. Motion made by Wendt to allow Servinski Sod to repair the Soccer Field for the amount of \$2175. supported by Pitch Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried Wendt will look into cost of new nets for next spring -All in favor
2. Clerk Election Administration resolution: Motion made by Bloom to adopt the resolution to amend clerk salary with the addition of Election administration of \$2400 annually (\$200 monthly) to clerk's base salary as budgeted in the 2020-2021 budget, supported by Pitch Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried
- C. 1. Franchise agreement with Parish communications: This agreement is a renewal of the previous agreement- Motion made by Bloom to continue the Uniform Video Service Local Franchise Agreement with Parish Communications, supported by Pitch All in favor Motion carried
2. Voting Box: Motion made by Wendt to pay time and materials to have Drop Box installed at the Township Hall, supported by Pitch Roll Call Yes - Hoover, Wendt, Bloom, Pitch, Sweet Motion Carried

Board Comments: None

Public Comments:

Comment: The trailer on Sturgeon Road appears to have someone living there again.

Comments: Residence East of Waldo & South of Shaffer living in a trailer house, Bloom will look into it

Comment: Tiny Cobb update: Bloom answered 2 letters have been sent; It is a long process and we are working on it

Adjournment: Bloom moved to adjourn the meeting at 8:08 p.m., supported by Pitch Motion carried unanimously and the meeting was adjourned.